

EMPLOYMENT NOTICE

The Philippine Institute for Development Studies (PIDS), a nonstock, nonprofit government corporation engaged in the conduct of long-term policy-oriented research, is now considering applicants for the following position/s:

Position Title:	President
Salary Grade:	Salary Grade (SG) – 30 at PHP 182,191.00 per month
Minimum Qualifications:	<ul style="list-style-type: none"> - PhD degree in the field of social and economic development; - Had assumed senior positions in government and/or the private sector; - Recognized as a distinguished and respected research expert and authority in his/her respective discipline not only locally but also in the international community; - Must have wide experience in development policy research; and - Demonstrates independence in his/her research and policy views.
Nature of Appointment:	Fixed Term
Item No.	OP 01
Core Competencies:	<p>Deliverability/Results-Oriented (superior) – oriented towards contributing to the output from the whole system not just their own specialization.</p> <p>Professionalism (superior) – demonstrates a high level of personal responsibility, dependability, and reliability; exhibits the values, attitudes, and behaviors of the organization; establishes criteria and/or work procedures to achieve a high level of quality, productivity, and service.</p> <p>Adaptability (superior) – anticipates the need for a change and be the champion for these changes; prepares a plan in the performance of the job to make room for adjustments.</p> <p>Communication (superior) – keeps his/her superiors informed about targets/priorities and accomplishments; accurately interprets policies and orders from Management; writes letters and other communication that best suits the situation/clients; edits communication matters and transforms them into a more concise, clear, and relevant written communication; responds calmly and provides options to keep difficult situations under control; able to lead meetings with ease, clarifies questions, make commitments, and negotiates, if necessary.</p>
Leadership Competencies:	<p>Building Collaborative, Inclusive Working Relationships (superior) - builds and then leverages on collaborative partnerships and networks to deliver or enhance work outcomes.</p> <p>Managing performance and coaching for results (superior) - leads the organization by example and through coaching towards a performance-based culture and the achievement of public service performance standards.</p> <p>Leading change (superior) - plans, defines and exhibits buy-in and full support for the change management plan to succeed organization-wide to improve organizational effectiveness.</p> <p>Thinking strategically and creatively (superior) - interprets the complex and volatile nature of the environment to the agency or organization and adaptively moves it into a more strategic position where it can better address the challenges it faces both now and into the future.</p> <p>Creating and Nurturing a High Performing Organization (superior) - builds and cultivates a shared sense of commitment between and/or among groups, departments and clients despite differences and/or complexities of relationships and leads the organization towards a learning culture committed to continuous improvement and talent development.</p>
Functional Competencies:	<p>Budgeting (superior) – monitors expenditures and resources to ensure spending is within allotments and makes appropriate modifications; prepares annual budget and considers how best to attain desired goals given available resources; proposes programs and measures to enhance capability and efficiencies in budget allocation and expenditures reporting; examines thoroughly the budget proposals, request for funding, and other related matters to determine its appropriateness; and provides historical patterns of expenditures that will be used for strategic planning of the board or other appropriate or concerned parties.</p> <p>Organizational Planning and Management (superior) - monitors, reviews and evaluates systems and processes to ensure alignment with the organizational goals and objectives of the Institute; leads innovation with regard to managing organizational resources; develops and articulates a concise and comprehensive organizational strategy; sets goals that challenges everyone in the organization to strive better performance; and envisions possible risk factors and develops contingency plans to deal with them.</p>

<p>Required Documents:</p> <p>Note:</p> <p>- APPLICATIONS WITH INCOMPLETE DOCUMENTS SHALL NOT BE ENTERTAINED</p> <p>- Documents must be submitted in Portable Document Format (PDF)</p>	<ul style="list-style-type: none"> - Letter of Intent/Application Letter indicating the position being applied for - Updated CV/Resume - Duly Accomplished Personal Data Sheet with work Experience Sheet (http://csc.gov.ph/2014-02-21-08-28-23/pdf-files/category/861-personal-data-sheet-revised-2017.html) - Performance Evaluation from the last rating period (if coming from another government agency) - PIDS Information Sheet (available by clicking on APPLY NOW at www.pids.gov.ph/opportunities) - Transcript of Records
<p>Deadline of Submission of Applications</p>	<p>June 20, 2021</p>

Interested parties shall submit their application together with ALL documentary requirements to recruitment@mail.pids.gov.ph or to the address below not later than the deadline indicated:

HRMO II
Administrative Division
Philippine Institute for Development Studies
18th Floor, Three Cyberpod Centris
EDSA cor. Quezon Ave., Quezon City

Note:

The PIDS adheres to the Equal Employment Opportunity Principle (EEOP) in the implementation of its Recruitment, Selection and Placement. In this regard, applications from all qualified individuals regardless of age, sex, gender identity, sexual orientation, disabilities, religion and/or indigenous group membership are hereby encouraged.