

Philippine Institute for Development Studies
Indicative Annual Procurement Plan for FY 2023

Code (PAP)	Procurement Project	PMO/ End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	MOOE												
	Consultancy Services	PCD, RP, RPMD	NO	Competitive Bidding	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	Corporate Budget	49,440,654.00	49,440,654.00		
	Other Professional Fees	AFD, PAD, RD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	6,303,766.00	6,303,766.00		
	Office Supplies	All offices	NO	Shopping	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	1,172,700.00	1,172,700.00		
	Travel	ICTSD, PASCN, RD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	4,628,060.34	4,628,060.34		
	Internet Subscription	ICTSD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	996,000.00	996,000.00		
	Telephone	ICTSD, PASCN	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	37,000.00	37,000.00		
	Fuel, Oil and Lubricants	AFD, PAD, RD, RPMD	NO	NP-53.14 Direct Retail Purch	N/A	N/A	N/A	N/A	Corporate Budget	586,160.00	586,160.00		
	Repairs & Maintenance - Motor Ve	AFD, PAD, RD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	680,880.00	680,880.00		
	Repairs & Maintenance - Leasehol	AFD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	500,000.00	500,000.00		
	Repairs & Maintenance - Furniture	AFD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	62,000.00	62,000.00		
	Repairs & Maintenance - IT Equipm	AFD, ICTSD, PAD, RD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	889,450.00	889,450.00		
	Repairs & Maintenance - Office Eq	AFD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	21,000.00	21,000.00		
	Drinking Water	AFD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	60,000.00	60,000.00		
	Catering Services for Major Events - (Anniv/Parangal/Testimonial/Year end)	AFD	NO	NP-53.9 - Small Value Procu	Sept. and Dec.	N/A	Sept. and Dec.	Sept. and Dec.	Corporate Budget	400,000.00	400,000.00		
	Vehicle Rental and Air Fare for Tes	AFD	NO	NP-53.9 - Small Value Procu	May	N/A	May	May	Corporate Budget	500,000.00	500,000.00		
	Venue and Food for Team Building	AFD	NO	NP-53.9 - Small Value Procu	May	N/A	May	May	Corporate Budget	500,000.00	500,000.00		
	Athletic and Cultural Program - sup	AFD	NO	NP-53.9 - Small Value Procu	May	N/A	May	May	Corporate Budget	160,500.00	160,500.00		
	Medical Supplies Expenses (covid)	AFD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	100,000.00	100,000.00		
	Semi-Expendable Equipment	ICTSD, PASCN, PAD, RD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	223,100.00	223,100.00		
	Semi-Expendable Books	PCD, RD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	148,314.00	148,314.00		
	Training and Seminars	ICTSD, PASCN, PAD, RD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,195,300.00	2,195,300.00		
	Subscription (Magazines, Newspap	PCD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	18,000.00	18,000.00		
	Subscription (Online Data, Data, IC	ICTSD, PAD, PCD, RD	NO	Direct Contracting	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	11,802,411.56	11,802,411.56		
	Representation (cost of meeting)	ICTSD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	58,900.00	58,900.00		
	Printing, Binding and Publication	ICTSD, PASCN, PAD, PCD, RD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,654,800.00	2,654,800.00		
	Email Marketing Services	PAD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	150,000.00	150,000.00		
	Miscellaneous	ICTSD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	3,000.00	3,000.00		
										84,291,995.90			
	Capital Outlay												
	Desktop Computer	AFD, ICTSD, RD, RPMD	NO	Competitive Bidding	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,175,000.00		2,175,000.00	
	Laptop/Notebook computer	AFD, RD, RPMD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	1,300,000.00		1,300,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Leasehold Improvement	AFD	NO	NP-53.9 - Small Value Procu	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	500,000.00		500,000.00	
	Server Upgrade / UPS	ICTSD	NO	NP-53.9 - Small Value Procu	1st-2nd Quarter	N/A	1st-2nd Quarter	1st-2nd Quarter	Corporate Budget	120,000.00		120,000.00	
										4,095,000.00			
TOTAL										88,386,995.90			


Breakdown

MOOE	84,291,995.90
CO	4,095,000.00
TOTAL	PhP 88,386,995.90

Prepared by:


JULY R. SUING
 Head, BAC Secretariat

Recommending Approval:


MICHAEL RALPH M. ABRIGO
 Chairperson, BAC - Goods and Other Services


SONNY N. DOMINGO
 Chairperson, BAC - Consulting Services

Approved by:

ANICETO C. ORBETA, JR.
 President