

**Philippine Institute for Development Studies  
Annual Procurement Plan for FY 2023**

Code (PAP)	Procurement Project	PMO/End-User	Is this an Early Procurement Activity? (Yes/No)	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (Php)			Remarks (brief description of Project)
					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	<b>MOOE</b>												
23MO-001	Consultancy Services	PCD, RP, RPMD	NO	Competitive Bidding	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	Corporate Budget	63,051,654.00	63,051,654.00		
23MO-002	Other Professional Fees	AFD, PAD, RD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	6,303,766.00	6,303,766.00		
23MO-003	Office Supplies	All offices	NO	Shopping	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	1,172,700.00	1,172,700.00		
23MO-004	Travel	ICTSD, PASCN, RD, RPMD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	4,628,060.34	4,628,060.34		
23MO-005	Internet Subscription	ICTSD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	996,000.00	996,000.00		
23MO-006	Telephone	ICTSD, PASCN	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	37,000.00	37,000.00		
23MO-007	Fuel, Oil and Lubricants	AFD, PAD, RD, RPMD	NO	NP-53.14 Direct Retail Purchase	N/A	N/A	N/A	N/A	Corporate Budget	586,160.00	586,160.00		
23MO-008	Repairs & Maintenance - Motor Vehicle	AFD, PAD, RD, RPMD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	680,880.00	680,880.00		
23MO-009	Repairs & Maintenance - Leasehold	AFD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	500,000.00	500,000.00		
23MO-010	Repairs & Maintenance - Furniture	AFD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	62,000.00	62,000.00		
23MO-011	Repairs & Maintenance - IT Equipment	AFD, ICTSD, PAD, RD, RPMD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	889,450.00	889,450.00		
23MO-012	Repairs & Maintenance - Office Equipment	AFD, RPMD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	21,000.00	21,000.00		
23MO-013	Drinking Water	AFD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	60,000.00	60,000.00		
23MO-014	Catering Services for Major Events (Anniv/Parangal/Testimonial/Year-end)	AFD	NO	NP-53.9 - Small Value Procurement	Sept. and Dec.	N/A	Sept. and Dec.	Sept. and Dec.	Corporate Budget	400,000.00	400,000.00		
23MO-015	Vehicle Rental and Air Fare for Team	AFD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	Corporate Budget	500,000.00	500,000.00		
23MO-016	Venue and Food for Team Building	AFD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	Corporate Budget	500,000.00	500,000.00		
23MO-017	Athletic and Cultural Program - support	AFD	NO	NP-53.9 - Small Value Procurement	May	N/A	May	May	Corporate Budget	160,500.00	160,500.00		
23MO-018	Medical Supplies Expenses (covid-19)	AFD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	100,000.00	100,000.00		
23MO-019	Semi-Expendable Equipment	ICTSD, PASCN, PAD, RD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	223,100.00	223,100.00		
23MO-020	Semi-Expendable Books	PCD, RD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	148,314.00	148,314.00		
23MO-021	Training and Seminars	ICTSD, PASCN, PAD, RD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,195,300.00	2,195,300.00		
23MO-022	Subscription (Magazines, Newspapers)	PCD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	18,000.00	18,000.00		
23MO-023	Subscription (Online Data, Data, ICT)	ICTSD, PAD, PCD, RD	NO	Direct Contracting	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	11,802,411.56	11,802,411.56		
23MO-024	Representation (cost of meeting)	ICTSD, RPMD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	58,900.00	58,900.00		
23MO-025	Printing, Binding and Publication	ICTSD, PASCN, PAD, PCD, RD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,654,800.00	2,654,800.00		
23MO-026	Email Marketing Services	PAD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	150,000.00	150,000.00		
23MO-027	Miscellaneous	ICTSD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	3,000.00	3,000.00		
										<b>97,902,995.90</b>			
	<b>Capital Outlay</b>												
23CO-001	Desktop Computer	AFD, ICTSD, RD, RPMD	Yes	Competitive Bidding	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	Corporate Budget	2,625,000.00		2,625,000.00	
23CO-002	Laptop/Notebook computer	AFD, RD, PAD, PCD, RPMD	Yes	Competitive Bidding	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	1st-4th Quarter	Corporate Budget	1,500,000.00		1,500,000.00	
23CO-003	Leasehold Improvement	AFD	NO	NP-53.9 - Small Value Procurement	1st-4th Quarter	N/A	1st-4th Quarter	1st-4th Quarter	Corporate Budget	500,000.00		500,000.00	

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					Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
23CO-004	Server Upgrade / UPS	ICTSD	NO	NP-53.9 - Small Value Procurement	1st-2nd Quarter	N/A	1st-2nd Quarter	1st-2nd Quarter	Corporate Budget	120,000.00		120,000.00	
										<b>4,745,000.00</b>			
<b>TOTAL</b>										<b>102,647,995.90</b>			

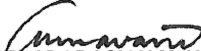
**Breakdown**

MOOE	97,902,995.90
CO	4,745,000.00
<b>TOTAL</b>	<b>PhP 102,647,995.90</b>

Prepared by:

  
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