



PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES  
18<sup>th</sup> Floor Three Cyberpod Centris-North Tower EDSA Quezon City  
Tel No. 8877-4013/4006: Fax 8877-4099 : TIN # 000-844-550

REQUEST FOR QUOTATION

Date: October 16, 2024  
Reference No (PR No.): 2024-340

To All Interested Bidders:

This is to request for quotation on the PIDS procurement requirement enumerated hereunder. If you are interested and, in a position, to furnish the same, we shall be glad to have your best price, terms and conditions of delivery, submitted not later than **October 23, 2024 (10:00 AM)** addressed to the *Procurement Management Division of the Administrative and Finance Department* at the abovementioned address. PIDS reserves the right to reject any and all bids, declare failure of bidding, or not award the contract under the conditions specified in Section 41 of the 2016 Revised IRR of RA 9184.

The price quotation/s, to be denominated in Philippine peso, **shall include all applicable taxes, duties, and/or levies payable.**

Very truly yours,

July R. Suring  
CAO, Procurement Management Division

| Item  | Qty | UOM | Articles/Description  | Unit Cost | Total Cost |
|---|-----|-----|---|-----------|------------|
| 1   | 1   | Lot | <p><b>Supply and Delivery of Year - End Assessment Giveaways</b></p> <p>Inclusions:</p> <ol style="list-style-type: none"> <li>Christmas Ham (Pork), at least 1kg</li> <li>Spaghetti Pasta, at least 400g</li> <li>Spaghetti Sauce, at least 500g</li> <li>Fruit Cocktail, at least 836g</li> <li>Cheeseball, at least 350g</li> <li>All Purpose Cream, at least 250ml</li> <li>Condense Milk, at least 300ml</li> <li>Nata de coco, at least 340g</li> </ol> <p><b>Note:</b> Must be individually wrapped in an open basket with plastic ribbon and wrapped presentably</p> <p>All items must have a minimum Expiration Date of one (1) year from the date of delivery except for frozen food/ dairies items which should have a minimum Expiration Date of six (6) months.</p> <p><b>ABC:</b> PhP256,500.00 <b>Total Quantity: 171 sets</b></p> <p><b>Delivery Period:</b> within fifteen (15) calendar days upon receipt of Purchase Order</p> |           |            |
| <p>Requirements:</p> <ul style="list-style-type: none"> <li>Valid Mayor's/Business Permit</li> <li>PhilGEPS Registration No. (if <b>PhilGEPS Platinum Certificate</b> is provided, Mayor's/Business Permit is no longer required)</li> <li>Notarized Omnibus Sworn Statement</li> </ul> |     |     |   |           |            |

The price and details of the above offer are certified correct:

|                                |   |
|--------------------------------|---|
| _____                          | _____   |
| Name of Firm ( <i>Bidder</i> ) | Signature over Printed Name of <i>Bidder's</i> Representative |
| _____                          | _____   |
| Address                        | Business Permit No.   |
| _____                          | _____   |
| Telephone and/or Mobile No.    | Tax Identification Number ( <i>TIN</i> )                      |
| _____                          | _____   |
| Email Address                  | PhilGEPS Registration Number                                  |

Note: PIDS is evaluating its supplier's performance based on the quality of services rendered or goods delivered, timeliness of delivery, customer/after sales service and overall quality of service.