



REQUEST FOR QUOTATION

Date: February 19, 2025  
Reference No (PR No.): 2025-048

To All Interested Bidders:

This is to request for quotation on the PIDS procurement requirement enumerated hereunder. If you are interested and, in a position, to furnish the same, we shall be glad to have your best price, terms and conditions of delivery, submitted not later than **February 27, 2025, 10:00 AM** addressed to the *Procurement Management Division of the Administrative and Finance Department* at the abovementioned address. PIDS reserves the right to reject any and all bids, declare failure of bidding, or not award the contract under the conditions specified in Section 41 of the 2016 Revised IRR of RA 9184.

The price quotation/s, to be denominated in Philippine peso, **shall include all applicable taxes, duties, and/or levies payable.**

Very truly yours,

  
July R. Suing  
CAO, Procurement Management Division

Item	Qty	Unit	Articles/Description	Unit Cost	Total Cost
1	1	Lot	Supply and Delivery of HP Toners  1 cart HP CF214CX, Original Black 1 cart HP 659A Black Original LaserJet Toner Cartridge, W2010A 1 cart HP 659A Cyan Original LaserJet Toner Cartridge, W2011A 1 cart HP 659A Yellow Original LaserJet Toner Cartridge, W2012A 1 cart HP 659A Magenta Original LaserJet Toner Cartridge, W2013A 1 cart HP 650A Cyan Original LaserJet Toner Cartridge, CE271A <b>ABC: PhP129,073.00</b>  <b>Delivery Period:</b> within ninety (90) days upon receipt of Purchase Order		
2	5	Ream	A3 Bond/Copy Paper (500 sheets per ream) <b>ABC: PhP2,500.00</b>  <b>Delivery Period:</b> within fifteen (15) days upon receipt of Purchase Order		
3	10	Box	ID card case holder with string (3x4 inches) - horizontal clear transparent - 500 pieces/box <b>ABC: PhP5,000.00</b>  <b>Delivery Period:</b> within fifteen (15) days upon receipt of Purchase Order		
Requirements: <ul style="list-style-type: none"><li>Valid Mayor's/Business Permit</li><li>PhilGEPS Registration No. (if PhilGEPS Platinum Certificate is provided, Mayor's/Business Permit is no longer required)</li><li>Notarized Omnibus Sworn Statement<ul style="list-style-type: none"><li>Notarized Secretary's Certificate for Authorized Representatives (if applicable)</li></ul></li><li>Certificate of Authorized Reseller/Distributorship</li></ul>					

The price and details of the above offer are certified correct:

Name of Firm (Bidder)	Signature over Printed Name of Bidder's Representative
Address	Business Permit No.
Telephone and/or Mobile No.	Tax Identification Number (TIN)
Email Address	PhilGEPS Registration Number

Note: PIDS is evaluating its supplier's performance based on the quality of services rendered or goods delivered, timeliness of delivery, customer/after sales service and overall quality of service.