**PIDS**

PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES
18th Floor Three Cyberpod Centris-North Tower EDSA Quezon City
Tel No. *8877-4013/4006* : Fax *8877-4099* : TIN # 000-844-550

## REQUEST FOR QUOTATION

*Date: March 20, 2025*
*Reference No (PR No.): 2025-078*

*To All Interested Bidders:*

　　　　This is to request for quotation on the PIDS procurement requirement enumerated hereunder. If you are interested and, in a position, to furnish the same, we shall be glad to have your best price, terms and conditions of delivery, submitted not later than **26 March 2025 (5:00PM)** addressed to the *Procurement Management Division of the Administrative and Finance Department* at the abovementioned address. PIDS reserves the right to reject any and/or all bids, declare failure of bidding, or not award the contract under the conditions specified in Section 41 of the 2016 Revised IRR of RA 9184.

　　　　*The price quotation/s, to be denominated in Philippine peso*, **shall include all applicable taxes**, duties, and/or levies payable.

Very truly yours,

July R. Suing
CAO, Procurement Management Division

| Item | Qty | UOM | Articles/Description | Unit Cost | Total Cost |
|------|-----|-----|----------------------|-----------|------------|
| 1 | 20 | license | Perpetual License Subscription for Portable Document Format (PDF) Software.<br>- See attached Specifications.<br>ABC – PhP420,000.00 | | |
| Requirements:<br>• Valid Mayor's/Business Permit<br>• PhilGEPS Registration No. (*if* **PhilGEPS Platinum Certificate** *is provided, Mayor's/Business Permit is no longer required, as long as the attached permit in the Certificate is valid.*)<br>• Notarized Omnibus Sworn Statement<br>　o Notarized Authority of the Signatory) if applicable) | | | | | |

The price and details of the above offer are certified correct:

_____
Name of Firm (*Bidder*)

_____
Signature over Printed Name *of Bidder's Representative*

_____
Address

_____
Business Permit No.

_____
Telephone *and/or Mobile No.*

_____
Tax Identification *Number (TIN)*

_____
*Email Address*

_____
PhilGEPS Registration Number

Note: PIDS is evaluating its supplier's performance based on the quality of services rendered or goods delivered, timeliness of delivery, customer/after sales service and overall quality of service.

# Portable Document Format (PDF) Editor Technical Specifications

| | |
|---|---|
| **Number of Licenses** | • 20 Perpetual Licenses |
| **Advanced PDF Editing** | • Automatically identifies text boxes and allows users to paragraph edit with seamless reflow of paragraphs like a word processor.<br>• Modify text, objects, format, organization, and layout with powerful document editing capabilities.<br>• Add text, images, and video to PDF document. |
| **Organize PDF** | • Add, delete, or combine pages from multiple PDF files to create new PDF documents.<br>• Thumbnail panel allows to re-organize pages by simply dragging and dropping page thumbnails within a document or from one document to another.<br>• Delete, add, swap, flatten, crop, and extract pages in a PDF document. |
| **OCR Text Recognition** | • Converts scanned content to editable and searchable text. |
| **Edit Scanned Documents** | • Editable text mode allows the resulting OCRed file to be edited using paragraph editing. |
| **Export PDF Content** | • Easily share PDF content by exporting to Microsoft Word, PowerPoint and Excel, RTF, HTML, Text, and image formats. |
| **Redaction** | • Permanently removes visible text and images from PDF documents to protect confidential information. Search and Redact helps protect information in larger files. |
| **Content Management System Integration** | • Integration with many popular Content Management Systems, like SharePoint and iManage. |
| **Standard and XFA Form Filling** | • Supports interactive and non-interactive PDF forms.<br>• XFA (XML Form Architecture) form filler allows you to leverage existing XFA forms. |
| **Design and Develop Electronic Forms** | • Converts current forms into electronic PDF forms.<br>• Easy to use forms design tools that let the user create forms through automated form field recognition. |
| **Protect PDF Documents** | • Control access by securing with passwords/certificates.<br>• Microsoft Azure Information Protection (AIP) Integration.<br>• FIPS compliance. |
| **eSign PDF Documents** | • Easily create an eSign account.<br>• Electronically self-sign PDF documents.<br>• Collect signatures from multiple people and manage the signature workflow from within the PDF Editor. |
| **Sign PDF Documents** | • Send, sign, and save PDF documents using DocuSign.<br>• Validate and sign documents using digital signatures.<br>• Sign in using own handwriting or apply a saved image as a signature using PDF sign. |
| **Section 508 Compliance** | • Enables PDF document accessibility for people with disabilities. |
| **RPA-Ready PDF Editor** | • Allows RPA developers to easily incorporate functions performed in the PDF Editor into their RPA workflows.<br>• Certified with industry leader UiPath. |
| **PDF Portfolios** | • Open, read, and create PDF portfolios.<br>• Perform searches within a single file and/or across all files in the portfolio. |
| **PDF/A, E and X Validation Creation** | • Verifies that the document is compliant with PDF/A-1a or PDF/A-1b, PDF/E and PDF/X Standards. |
| **Action Wizard** | • Save a defined set of commands, then run these commands on any PDF file, automating the workflows and saving time and effort. |
| **Create and Render PRC 3D** | • Render PRC 3D PDF<br>• Create 3D PDF from .DWG files<br>• Measure 3D objects<br>• Comment on 3D designs<br>• Add a 3D model to a page<br>• Move, delete and resize the 3D canvass |
| **Scope of Work and Aftersales Support** | • Provisioning of Licenses<br>• At least 1-Year Aftersales Support |

**Total estimated price:** ₱ 420,000.00

Conforme:

Name and Signature