



PHILIPPINE INSTITUTE FOR DEVELOPMENT STUDIES
18th Floor Three Cyberpod Centris-North Tower EDSA Quezon City
Tel No. 8877-4013/4006 : Fax 8877-4099 : TIN # 000-844-550

REQUEST FOR QUOTATION

Date: July 02, 2025
Reference No (PR No.): 2025-186

To All Interested Bidders:

This is to request for quotation on the PIDS procurement requirement enumerated hereunder. If you are interested and, in a position, to furnish the same, we shall be glad to have your best price, terms and conditions of delivery, submitted not later than **July 07, 2025, 10:00 AM** addressed to the *Procurement Management Division of the Administrative and Finance Department* at the abovementioned address. PIDS reserves the right to reject any and all bids, declare failure of bidding, or not award the contract under the conditions specified in Section 41 of the 2016 Revised IRR of RA 9184.

The price quotation/s, to be denominated in Philippine peso, **shall include all applicable taxes, duties, and/or levies payable.**

Very truly yours,

CAO, Procurement Management Division

Item	Qty	Unit	Articles/Description	Unit Cost	Total Cost
1	600	Copy	Printing and Delivery of PIDS UNICEF Book "Raising the Bar: Understanding and Solving Chronic Malnutrition in the Philippines" ABC: PhP360,000.00		
Please see attached Technical Specifications.					
Requirements:					
<ul style="list-style-type: none"> Valid Mayor's/Business Permit PhilGEPS Registration No. (if PhilGEPS Platinum Certificate is provided, Mayor's/Business Permit is no longer required) Notarized Omnibus Sworn Statement - Supported by applicable Notarized Authority of Representative/Signatory 					

The price and details of the above offer are certified correct:

Name of Firm (<i>Bidder</i>)	Signature over Printed Name of <i>Bidder's Representative</i>
Address	Business Permit No.
Telephone and/or Mobile No.	Tax Identification Number (<i>TIN</i>)
Email Address	PhilGEPS Registration Number

Note: PIDS is evaluating its supplier's performance based on the quality of services rendered or goods delivered, timeliness of delivery, customer/after sales service and overall quality of service.

Printing of PIDS UNICEF Book "Raising the Bar: Understanding and Solving Chronic Malnutrition in the Philippines"

A. Technical Specifications

Copies	600 copies per issue
Pages:	375 manuscript pages excluding cover; final pages may increase/decrease; include cost per page for printing additional pages. Manuscript may be inspected at Research Information Department (RID).
Size:	6" x 9" (folded)
Color:	Cover – full color as per supplied design, one-side printing Inside – full color
Stock:	Cover – Foldcote caliper 12 with matte lamination and spot UV Inside – matte coated 80
Binding:	Perfect, Smyth-sewn
Process	Offset printing
Scope of Work	CTP work; machine proof of cover (actual size, spread) for approval of PIDS; actual size digital color proof (a second one if necessary) of inside pages for approval of PIDS; correction on digital proof if necessary; running, laminating, folding, and binding; and corresponding production supervision.
Timeline/Delivery	- Delivery and approval of proof within 5 working days after receipt/pick up of file. - Delivery of printed copies must be within 10 working days after approval of final proof by PIDS.
Others:	Design/layout (made using Adobe InDesign 2024 and Adobe Photoshop/Illustrator) to be provided digitally by PIDS-RID.

B. Requirements

Submit a proposal with quoted price inclusive of VAT, including **cost per page for printing additional pages (in full color), as the number of pages may still increase/decrease.**

For accuracy of rates, accredited printers may personally inspect the manuscript at the Publications and Circulation Division, Research Information Department c/o Ms. Maryam P. Tubio at mobile number 0977-637-7227 or email: mtubio@pids.gov.ph. You may also contact the BAC Secretariat c/o Mr. Norlito S. Atienza at telephone number 8877-4013 or email: natienza@pids.gov.ph.

C. Terms and Conditions

Terms of Payment: Payment shall be made upon delivery, acceptance, and inspection of the output.

- Penalty: A penalty of one-tenth (1/10) of one percent (1%) of the unperformed portion shall be deducted for each day of late delivery of proof for approval and the final printed material.
- Inspection of the printing office/area may be conducted as part of postqualification to validate printing facilities/equipment.

Conforme:

Name and Signature