



REQUEST FOR PROPOSAL


1. The Philippine Institute for Development Studies (PIDS) invites all eligible individual consultants to submit proposals for the **Global Budget and Benefits Priority Setting Consultant for PIDS-PBSP HCPN Demonstration Sites - Quantitative Technical Support (Institution) - C19RM.**
2. The Approved Budget for the Contract (ABC) is **PhP529,650.00.**
3. Interested consultants must submit the following documents using PIDS the prescribed forms:
 - a) Curriculum Vitae of the proposed Consultant(s)¹
 - b) Technical Proposal Form¹
 - c) Financial Proposal Form¹
 - d) Filled out Data Privacy Notice and Personal Data Protection Form¹
 - e) Statement of Completed contracts²
 - f) Statement of All Ongoing and Awarded But Not Yet Started Contracts²
 - g) Notarized Omnibus Sworn Statement (for ABC above PhP50,000.00)¹
 - h) Income/Business Tax Returns (for ABC above PhP500,000.00)¹
 - i) PhilGEPS Registration Number (certificate or screenshot)¹
 - j) Valid Mayor's/Business Permit (Firm) or BIR Certificate of Registration³ (Individual).

Individual Consultants shall issue Official Receipt/s during payment.
4. Interested consultants may obtain further information from the Procurement Management Division at telephone via email at procurement@pids.gov.ph.
5. The Institute shall adopt the Quality-Based Evaluation procedure in selecting consultants based on the attached Terms of Reference.
6. The deadline for submission of proposals is on **14 July 2025 (5:00 PM)** addressed to:

The BAC Chairperson for Consultancy
Services c/o The BAC Secretariat
Procurement Management Division
18/F Three Cyberpod Centris – North Tower, EDSA cor. Quezon Ave., Quezon City

Proposals may also be submitted through email at procurement@pids.gov.ph .

7. PIDS reserves the right to reject any or all of the proposals, declare a failure of bidding, or not award the contract if there is evidence of collusion, including any act that restricts, suppresses, or nullifies competition, or if there is a failure to follow the prescribed bidding procedures. PIDS also reserves the right to waive any required formality in the proposals received and select the proposal it determines most advantageous to PIDS.


DR. AUBREY D. TABUGA
Chairperson
PIDS-BAC for Consultancy Services

Reference No.:2025-173 (Re-post)

¹Applicable for individual consultants and firms

²Applicable for firms only

Philippine Institute for Development Studies
TERMS OF REFERENCE

Global Budget and Benefits Priority Setting Consultant¹
for
PIDS-PBSP HCPN Demonstration Sites - Quantitative Technical Support
(Institution) - C19RM²

1. Background and Rationale

With the enactment of the Universal Health Care (UHC) law, the Philippine Health Insurance Corporation (PhilHealth) has been empowered to be the national strategic purchaser of individual-based health services. A critical health provider payment mechanism (PPM) reform that PhilHealth must implement under the UHC Law is the Diagnosis Related Groupings (DRGs). The DRGs are a step forward to move the current all-case rate system from retrospective payments based only on service outputs to value-based payments that incentivize quality, efficiency, and equitable care, and improve health at lower costs for the health sector and patients.

Moreover, such a complex reform requires that PhilHealth maintain the DRGs and other PPM systems over the long-term. This requires improving PhilHealth's data quality, and monitoring frameworks and plans to evaluate whether these reforms achieve its goals for value-based purchasing. On both these fronts, PIDS will be assisting PhilHealth in the development of DRG payment rates and the monitoring and evaluation for the DRGs and PPMs.

2. Objectives of the Study

1. Monitoring and Evaluation (M&E) for: (a) trends in health care utilization across the life course, and (b) assessment of baseline trends for quality and equity of DRGs, and other PhilHealth benefits and reforms;
2. Policy support and recommendations for DRGs and related PPM reforms in: (a) health financing policy and gaps, (b) policy decisions to use DRG for actual reimbursement, (c) health data policy standards and gaps;
3. Charge analysis and costing methodology: (a) analysis of charge data and development of charge libraries, (b) review and revision of PhilHealth costing methodologies, policies, and forms;
4. DRG rate-setting calculation and documentation of the development process;
5. Capacity building for PIDS, PhilHealth, DOH, providers, and other stakeholders: (a) technical capacity building for DRG implementers, (b) communication of DRG and PPM reforms to providers and the public;

¹ The Consultant may be an individual or a firm.

² This engagement will be charged against the project PIDS-PBSP HCPN Demonstration Sites - Quantitative Technical Support (Institution) - C19RM.

6. Comprehensive Outpatient Benefit Package (COBP): classification of services according to PhilHealth COBP design and National Practice Guidelines (NPG).

3. Objectives of the Consultancy

This project requires the engagement of a Global Budget and Benefits Priority Setting Consultant to assist the study team in the development of policy support and recommendations for PhilHealth's Diagnosis Related Groups - Global Budget (DRG-GB) and benefits prioritization implementation. The Consultant will contribute to evidence generation through literature reviews, data cleaning, descriptive analysis, and financial simulations. The consultant will also assist in stakeholder coordination, data validation, and preparation of technical documentation to inform policy discussions on healthcare financing and benefit design.

4. Scope of Work, Deliverables, and Schedule of Payment Releases

Under the guidance and technical oversight of a PIDS Research Fellow who serves as the Project Director, the Consultant is expected to work with the Project Team and undertake the following tasks/activities:³

1. Provide analytical and technical support in the conceptualization of methods and collection, cleaning, and analysis of secondary data sets for **PhilHealth's benefits priority-setting**:
 - a. Review international literature on benefits priority-setting in social health insurance schemes
 - b. Conduct data processing of secondary datasets to be used for benefit prioritization, including the following:
 - i. Crosswalk or mapping of the global burden of disease (GBD) cause list (170 level 3 causes, 22 level 2 causes, and 3 level 1 causes) to Philippines ICD-10 disease codes (approximately 4,000 ICD-codes)
 - ii. PSA vital statistics mortality data 2010-2023 with tagged GBD codes
 - iii. PhilHealth eClaims data 2018-2025 with tagged GBD codes
 - c. Generate preliminary descriptive analyses
 - d. Prepare slide decks and provide technical inputs for the proposed methodology and outputs for benefit priority-setting
2. Provide analytical and technical support in the conceptualization of methods and collection, cleaning, and analysis of secondary data sets for **PhilHealth's Global Budget**:
 - a. Review of international literature on calculating global budgets in social health insurance schemes

³ If the Consultant needs to undertake physical/ face-to-face interviews and data collection and related activities, the Consultant has to ensure compliance with existing and future policies, rules, and resolutions as may be issued by concerned government agencies pertaining to health and safety.

- b. Collate and document code for processing of the needed financial data, including the following:
 - i. Hospital revenue sources
 - ii. LGU subsidies
 - iii. Patient out-of-pocket expenses
 - c. Generate preliminary descriptive analyses
 - d. Conduct financial simulations to calculate hospital revenues and PhilHealth reimbursements under DRG-GB system
3. Coordinate with national government agencies and key stakeholders for data requests, and facilitate communication needs (i.e., drafting request letters, organizing follow-ups, etc.)
4. Ascertain and validate the completeness and quality of data received, and communicate with relevant agencies for any missing or inconsistent information
5. Perform necessary data transformation and pre-processing activities to prepare datasets for analysis
6. Sign a Non-Disclosure Undertaking with PIDS. Any information gathered and generated in the implementation of the project shall be processed subject to the applicable provisions of the Republic Act No. 10173, known as the “Data Privacy Act of 2012” and its Implementing Rules and Regulations and relevant issuances of the National Privacy Commission (NPC)
7. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research fellow may assign from time to time.

The consultant will prepare the following outputs based on the schedule below:

Activities and Deliverables ⁴	Due Dates	Payment Tranches
Inception Report following PIDS template including workplan and proposed methods	1 month after contract signing	10%
Progress Report 1 , including: <ul style="list-style-type: none"> Accomplishments for all the items in the scope of work indicated in 1a, 1b, 1c, and 1d (including documentation of all activities conducted during the period, any document — word, excel, google, or PowerPoint presentation used in data collection activities) 	August 20, 2025	30%
Progress Report 2 , including:	October 30, 2025	30%

⁴ For applicable outputs, the draft and final reports submitted by the consultants should be aligned with the following guidelines: PIDS’ Guide in the Preparation of Manuscript for Publication and General Guidelines in Preparing and Formatting a PIDS Discussion Paper, Guidelines in the preparation of Policy Notes.

For research outputs that will be released as a PIDS Discussion Paper (DP), the consultant shall prioritize the publication outlets of PIDS, particularly the peer-reviewed Philippine Journal of Development (PJD) and Research Paper Series (RPS). If the DP is not selected by PIDS Management for publication either as a PJD article or an RPS issue, the consultant may identify other dissemination outlets outside of PIDS. Guidelines for Authorship in PIDS Research Projects shall apply.

<ul style="list-style-type: none"> Accomplishments for all the items in the scope of work indicated in 2a, 2b, 2c, and 2d (including documentation of all activities conducted during the period, any document — word, excel, google, or PowerPoint presentation used in data collection activities) 		
Terminal Report , including the following: <ul style="list-style-type: none"> All processed and cleaned dataset with metadata Revisions of all items in scope of work No. 1 and No. 2 Turnover of draft and materials used together with Certification indicating the turnover of as well as the deletion of such data and that it will allow PIDS to verify if the data is complete	November 30, 2025	30%

NOTE: Payments will be based on the acceptance and approval by PIDS of the corresponding outputs.

5. Qualifications of the Consultant

Education	At least a Bachelor's degree in epidemiology, public health, health economics, or other health-related fields
Experience	At least 5 years of professional or research experience in health systems, health financing, public health, or other related fields
Competencies	Advanced skills in policy, secondary data analysis, communication, project management, and communication

6. Project Duration

The engagement will commence upon the signing of the contract until **December 31, 2025**, on a part-time basis. The consultant's work must be completed within this period, and no man-days will be chargeable after this date.

7. Approved Budget for the Contract

The approved budget for this consulting service is up to **PHP 529,650.00**, depending on the qualifications.

This amount does not include travel and accommodation during fieldwork. PIDS will shoulder the cost of fieldwork (if any). PIDS shall not cover hospitalization and other COVID-related health expenses of the consultant as no employer-employee relationship exists between the PIDS and the consultant.

8. Evaluation Criteria

a. Evaluation Criteria

Applicants for the consultant position will be evaluated based on the following criteria:

Consultant Qualifications Education <ul style="list-style-type: none"> At least a Bachelor's degree in epidemiology, public health, health economics, or other health-related fields Training and experience <ul style="list-style-type: none"> At least 5 years of professional or research experience in health systems, health financing, public health, or other related fields Competencies <ul style="list-style-type: none"> Advanced skills in policy, secondary data analysis, communication, project management, and communication 	50%
Plan of approach and methodology; <ul style="list-style-type: none"> Clarity, feasibility, innovativeness, and comprehensiveness of the approach Incisive interpretation of problems and reflection on suggested solutions 	50%
Total	100%

b. Detailed rating sheet (see attached file)

Prepared by: 
VALERIE GILBERT T. ULEP
Project Director

Reviewed and Approved by:


CHRISTINE RUTH P. SALAZAR
Officer-In-Charge, Research Services Department