

NOTICE OF CONTRACT OF SERVICE VACANCY July 31, 2025

Position Title : **One (1) Project Senior Technical Specialist - Contract of Service**

Contract Duration : **Actual Start Date until December 31, 2025**

Salary : **PHP 93,794.40 per month**

Project : **"Monitoring and Analyzing Correlates of Basic Education Outcomes at the School Level: Assessment of the Department of Education's MATATAG K to 10 Curriculum Pilot Implementation (Assessment of Implemented Curriculum Component)"**

Qualifications:

- Master's Degree in economics, education, public administration, development studies, management or any related fields
- 16 hours relevant training in items related to the scope of work
- At least 5 years of professional experience in education, research, and public policy

Scope of Work:

Under the guidance and technical oversight of a PIDS Research Fellow who serves as Project Director, the Project Senior Technical Specialist is expected to work with the Project team and undertake the following tasks / activities:

1. Assist in supervising the implementation of the MATATAG research project, specifically on the conduct of KIIs and FGDs for the assessment of the implemented curriculum component;
2. Conduct a review of related literature on the performance of the Philippine education and respective sectors;
3. Direct and lead in the data cleaning and processing of the datasets for the MATATAG research project and coordinate with the Data Manager on the collection and compilation of datasets, including its data quality assurance;
4. Analyze datasets and produce descriptive and inferential analyses on the processed datasets;
5. Prepare the guide questions for key-informant interviews (KIIs) and/or focus group discussions (FGDs) with administrators and teachers and conduct the same as necessary;
6. Conduct review of teacher lesson plans, student assessment sample, and classroom observation;
7. Conduct primary data collection such as FGDs and KIIs and student assessments as necessary;
8. Process and analyze the quantitative and qualitative information collected from the data collection as necessary;
9. Contribute to the reports and other deliverables for MATATAG research project;
10. Participate in the presentation of research results to clients;



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11. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research Fellow may assign from time to time.

Requirements:

1. Application letter addressed to PIDS President
2. Certificate of Civil Service Eligibility/ PRC
- Optional
3. Performance Evaluation from the last rating period
(if coming from another government agency)
4. Personal Data Sheet
5. PIDS Information Sheet
6. Training Certificates
7. Transcript of Records
8. Updated Resume/CV
9. Work Experience Sheet

Interested and qualified applicants may submit their requirements at <https://recruitment.pids.gov.ph/>. Incomplete documents will not be processed. Specific details related to this Contract of Service will be discussed during the interview.

Deadline : August 07, 2025

**Philippine Institute for Development Studies
TERMS OF REFERENCE**

**ONE (1) PROJECT SENIOR TECHNICAL
SPECIALIST**
(Contract of Service)

for

**Monitoring and Analyzing Correlates of Basic Education Outcomes at the School Level:
Assessment of the Department of Education's MATATAG K to 10
Curriculum Pilot Implementation (Assessment of Implemented Curriculum Component)**

1. Background and Rationale

Amidst numerous massive education reforms including compulsory Kindergarten instruction, institutionalizing of the K-12 basic education program, and the adopting of mother tongue-based multilingual education, among many others, Filipino students have continued to lag behind similar cohorts in other countries. The Philippines was at the bottom of the 2018 Program for International Student Assessment that tested 15-year-old students in Mathematics, Science and Reading. These poor results were confirmed in the 2019 Trends in International Mathematics and Science Study, which also showed the Philippines to be a laggard among countries that participated in the international large-scale standardized testing program.

As a response to this, the Department of Education (DepEd) is piloting a new basic education curriculum, dubbed as the Makabagong curriculum na napapanahon, Talino na mula sa isip at puso, Tapang na humarap sa anumang hamon ng buhay, Galing ng Pilipino nangingibabaw sa mundo (MATATAG). The new curriculum significantly decongests the existing curriculum to focus on foundational skills with the end goal of improving learning outcomes.

The DepEd has partnered with the Philippine Institute for Development Studies (PIDS) and the University of the Philippines Center for Integrative and Development Studies – Assessment, Curriculum and Technology Research Program (UP CIDS-ACTRP) to carry out the review and assessment of the MATATAG K to 10 Curriculum's pilot implementation, with PIDS focusing on performing activities related to data collection, implementation review, and impact assessment of the new curriculum.

Meanwhile, PIDS is also handling several other research projects that require administrative, research, and technical assistance. Hence, this request for the engagement of one (1) Project Senior Technical Specialist to handle MATATAG project activities and other related projects.

2. Objectives of the Study

The study seeks to conduct a national assessment on the MATATAG K-to-10 Curriculum in pilot and non-pilot schools. The study aims to compare the current and pilot MATATAG K-to-10 curricula, document the challenges and opportunities in implementing both curriculums, and assess the immediate

impacts of the pilot MATATAG K-to-10 curriculum on teachers' pedagogy, time use, and students' learning outcomes.

Specifically, this study aims to:

1. To identify attributes and competencies of the curricula;
2. To develop the test items included in the instrument for the assessment framework for the curriculum assessment of the study; and
3. To review, revise, and finalize test items according to the results of the Pilot Test.

3. Scope of Work, Deliverables, and Schedule of Payment Releases

*Under the guidance and technical oversight of a PIDS Research Fellow who serves as Project Director, the **Project Senior Technical Specialist** is expected to work with the Project Team and undertake the following tasks/activities¹:*

1. Assist in supervising the implementation of the MATATAG research project, specifically on the conduct of KIIs and FGDs for the assessment of the implemented curriculum component;
2. Conduct a review of related literature on the performance of the Philippine education and respective sectors;
3. Direct and lead in the data cleaning and processing of the datasets for the MATATAG research project and coordinate with the Data Manager on the collection and compilation of datasets, including its data quality assurance;
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9. Contribute to the reports and other deliverables for MATATAG research project;
10. Participate in the presentation of research results to clients;
11. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research Fellow may assign from time to time.

¹ If the COS worker needs to undertake physical/face to face interviews and data collection and related activities, the COS worker has to ensure compliance with existing and future policies, rules, and resolutions as may be issued by the concerned government agencies pertaining to health and safety.

The COS worker shall submit an Accomplishment Report, daily time record and all required outputs in accordance with this Terms of Reference, subject to the verification, acceptance and approval of the concerned Project Director every end of the cut-off period from the effectivity of the Contract. The cut-off for payment of services rendered is every 15th and end of the month. All required documents to facilitate the processing of payment should be submitted not later than two (2) working days after the cut-off period.

4. Work Arrangement

The COS worker is required to work forty (40) hours weekly from Monday to Thursday on a flexi-time arrangement where the COS worker is allowed to report to work not earlier than 7:00 AM and end not later than 7:00 PM. The COS worker must also comply with the core time at PIDS from 9:00 AM to 4:00 PM which means that reporting for work later than 9:00 AM or leaving work earlier than 4:00 PM shall be considered tardiness and undertime, respectively. They may also be required to render overtime in case of urgent work.

The COS worker is required to report to the office twice weekly at the PIDS Office, 18F Three Cyberpod Centris – North Tower, EDSA cor. Quezon Avenue, Quezon City. Shared office space and equipment will be provided to the COS worker when reporting to the office onsite, subject to availability and to be determined by AFD/ICTSD. Specific days of the week of onsite reporting and workspace are to be determined by the immediate supervisor. The said schedule of onsite reporting must be submitted to AFD upon confirmation of the start date of the COS worker. AFD will provide information on the available workspaces. Absences, tardiness and undertime incurred by COS worker shall be deducted against his/her total compensation for the applicable period.

The COS worker must have his/her own laptop/desktop with up-to-date anti-virus software for the duration of the contract. If the COS worker does not have said laptop/desktop, daily on-site reporting at the PIDS office is required, wherein a shared workspace and equipment will be arranged, as determined by their immediate supervisor. PIDS may provide an office-issued laptop/desktop if units are available in the PIDS-ICTSD laptop pool and in accordance with the guidelines for the issuance of computers to COS workers.

5. Minimum Qualifications

Education	Master's Degree in economics, education, public administration, development studies, management or any related fields.
Training	16 hours relevant training in items related to the scope of work
Experience	At least 5 years of professional experience in education, research, and public policy

6. Contract Duration

The engagement shall be from effectivity of the contract which shall not be earlier than June 25, 2025 until December 31, 2025. The contract of the COS worker may also be renewed upon favorable recommendation by the concerned Project Director and approved by the PIDS President, but in no case shall exceed the term of the project, to which the COS worker is assigned, as well as the term of the PIDS President, and for a maximum period of 1 year only per renewal whichever is shorter. The result of the performance evaluation shall also be attached to the request for renewal of the contract.

7. Approved Budget for the Contract

The approved budget for this contract of service is **PHP 93,794.40** per month, and the actual payment to the COS worker will be based on the actual number of workdays rendered. This rate is based on the prevailing market rate appropriate to the position and duties provided above. This amount does not include travel and accommodation during fieldwork. PIDS will shoulder the cost of fieldwork (if any) while travel insurance including hospitalization, or other COVID-related or any other expenses incurred during the travel arising from injury or health-related reasons, shall be shouldered by the COS worker since no employer-employee relationship exists between PIDS and the COS worker.

Further, pursuant to Section IV.3 of PIDS Special Order No. 2024-13 dated February 19, 2024 titled "Revised Rules and Regulations Governing Job Order (JO) and Individual Contract of Service (COS) Workers", COS workers shall be responsible for the remittance of their mandatory contributions (i.e., SSS, Pag-IBIG, PHIC, BIR). The COS worker shall also comply with existing internal revenue regulations being implemented, including substituted receipts or non-issuance of Official Receipts (ORs), as may be applicable. Certain types of engagement for COS workers may be required to issue ORs depending on the type of engagement they applied with BIR. In addition, the COS worker shall also be responsible for registering with the BIR and submit the BIR Certificate of Registration to PIDS and submit the required forms/waivers as applicable. After the expiration of the contract, he/she shall have the responsibility to submit to BIR the necessary documents for the closure or continuation, whichever is applicable, in connection with his/her Certificate of Registration.

The budget and release of payment shall be subjected to guidelines of oversight agencies and internal guidelines of PIDS in hiring COS workers.

8. Evaluation Criteria

Education Graduate degree in economics, education, public administration, development studies, management or any related fields.	50%
Training and Experience <ul style="list-style-type: none"> - At least 5 years of experience as a research analyst in relevant fields - At least 16 hours relevant training in items related to the scope of work 	25%

Competencies Advanced level core competencies: deliverability/results-oriented, professionalism, adaptability, and communication skills - Intermediate leadership competencies - Advanced level functional competencies: dissemination, project/research implementation and management, research conceptualization, and technical writing	25%
Total	100%

9. Ownership of Data

All information, data, reports, or any other material, graphic software or otherwise prepared, collected, and gathered by the Project Senior Technical Specialist under the project's duration shall belong and remain the exclusive property of PIDS. Said materials should be properly documented and turned over to the Institute before the end of the engagement. The COS worker shall not use in any manner the information and data gathered for commercial or other purposes, and such information and data shall be for the exclusive use of PIDS.

10. Compliance with PIDS Data Privacy Policy

Before commencement of work for this specific project, the COS worker shall be asked to sign a nondisclosure agreement with PIDS. Any information gathered and generated in the implementation of the project shall be processed subject to the applicable provisions of the Republic Act 10173, known as the "Data Privacy Act of 2012" and its Implementing Rules and Regulations and relevant issuances of the National Privacy Commission (NPC).