



REQUEST FOR PROPOSAL

1. The Philippine Institute for Development Studies (PIDS) invites all eligible individual consultants to submit proposals for the **Health Policy and Research Fellowship Program Manager (Phase 1) for The PhilHealth-PIDS Policy and Research Fellowship Program under the 2025-2027 RISE Mission Research Project.**
2. The Approved Budget for the Contract (ABC) is **PhP576,000.00.**
3. Interested consultants must submit the following documents using PIDS the prescribed forms:
 - a) Curriculum Vitae of the proposed Consultant(s)¹
 - b) Technical Proposal Form¹
 - c) Financial Proposal Form¹
 - d) Filled out Data Privacy Notice and Personal Data Protection Form¹
 - e) Statement of Completed contracts²
 - f) Statement of All Ongoing and Awarded But Not Yet Started Contracts²
 - g) Notarized Omnibus Sworn Statement (for ABC above PhP50,000.00)¹
 - h) Income/Business Tax Returns (for ABC above PhP500,000.00)¹
 - i) PhilGEPS Registration Number (certificate or screenshot)¹
 - j) Valid Mayor's/Business Permit (Firm) or BIR Certificate of Registration³ (Individual).
 - k) Image of Official Receipt or Service Invoice (*required for individual consultants during payment*)
4. Interested consultants may obtain further information from the Procurement Management Division at telephone via email at procurement@pids.gov.ph.
5. The Institute shall adopt the Quality-Based Evaluation procedure in selecting consultants based on the attached Terms of Reference.
6. The deadline for submission of proposals is on **26 February 2026 (5:00 PM)** addressed to:

The BAC Chairperson for Consultancy
Services c/o The BAC Secretariat
Procurement Management Division
18/F Three Cyberpod Centris – North Tower, EDSA cor. Quezon Ave., Quezon City

Proposals may also be submitted through email at procurement@pids.gov.ph .

7. PIDS reserves the right to reject any or all of the proposals, declare a failure of bidding, or not award the contract if there is evidence of collusion, including any act that restricts, suppresses, or nullifies competition, or if there is a failure to follow the prescribed bidding procedures. PIDS also reserves the right to waive any required formality in the proposals received and select the proposal it determines most advantageous to PIDS.


DR. CONNIE B. DACUYCUY
Chairperson
PIDS-BAC for Consultancy Services

Reference No.:2026-051

¹Applicable for individual consultants and firms

²Applicable for firms only

Philippine Institute for Development Studies
TERMS OF REFERENCE

Health Policy and Research Fellowship Program Manager (Phase 1)¹
for
The PhilHealth-PIDS Policy and Research Fellowship Program under the 2025-
2027 RISE Mission Research Project²

1. Background and Rationale

PhilHealth, as the national health purchaser, is mandated under the Universal Health Care Act to pursue strategic provider payment reforms that expand coverage, improve efficiency, and enhance financial protection. In the coming months and years, PhilHealth is expected to implement path-breaking reforms, such as expanding benefits packages to cover outpatient services, improving the current all-case rate or ACR system to increase support value, and introducing Diagnosis-Related Groups (DRGs) and Global Budgets (GB) as a medium-term reform for fairer inpatient payment. The effective design and implementation of these reforms require information and technical expertise in policy research, data analytics, costing, and monitoring and evaluation - capacities currently limited within the institution. To help bridge this gap, PhilHealth partnered with the PIDS Health Economics and Finance Program to provide sustained technical support, generate policy-relevant evidence, and build institutional capacity. This partnership includes the implementation of a Fellowship Program aimed at strengthening institutional and sectoral capacity for health financing reforms.

2. Objectives of the Research and Policy Fellowship Program

The PhilHealth-PIDS Fellowship Program has two goals:

- **Institutional:** Train professionals in **6 key reform areas (KRA) (see below)** while they engage and participate in PhilHealth's implementation of path-breaking health financing reforms.
- **Sectoral:** Develop a pool of experts in health financing, particularly in areas where the country currently has limited capacity (e.g., provider payment systems, value-based financing, and quality of care) which are essential to the reform agenda of PhilHealth. As the health financing system matures, these skill sets will become even more critical to sustaining and advancing reforms.

¹ The Consultant may be an individual or a firm.

² This engagement will be charged against the project 2025-2027 PhilHealth RISE Mission Project.

Table 1. Key Reform Areas and Strategic Shifts Targeted by the PhilHealth-PIDS Fellowship

Key Reform Area	Target PhilHealth Strategic Shift	Relevant PhilHealth Units/Offices
Provider Payment Reform	From ACR-based retrospective payment → DRG-based prospective global budget	UHCST, Office of the PCEO, BDRD
Monitoring and Performance	From Output-based monitoring → Outcome-based performance monitoring and purchasing	OPCEO, PhilHealth Quality Assurance Group (QAG)
Audit and Compliance	From manual manpower-driven post-audit → Automated flagging of deviation based on standards of care	OPCEO PhilHealth Internal Audit Group
Contracting and Provider Engagement	From Accreditation → Contracting (ready dossier per facility)	OPCEO PhilHealth Accreditation
Benefit Design and Value-Based Financing	From one-size-fits-all benefit design → Market-based, needs-responsive benefit design	PhilHealth UHCST, Office of the PCEO, BDRD
Data Analytics and Business Intelligence	From Request-driven data extraction → Real-time business intelligence	Information Management Sector (IMS), TFI, Actuary

3. Objectives of the Consultancy

In this light, there is a need to engage a **Health Policy and Research Fellow Manager** under a consultancy engagement, to support the Program’s goals and the main project’s objectives.

4. Scope of Work, Deliverables, and Schedule of Payment Releases

Under the guidance and technical oversight of the PIDS Health Economics and Finance Program Director, the **PhilHealth-PIDS Fellowship Program Manager** is expected to work with the PIDS HEFP and relevant PhilHealth offices and undertake the following tasks/activities:³

1. Provide overall supervision and day-to-day management of the Fellowship Program, ensuring that activities align with agreed milestones, key reform areas (KRAs), and program objectives.

³ If the Consultant needs to undertake physical/ face-to-face interviews and data collection and related activities, the Consultant has to ensure compliance with existing and future policies, rules, and resolutions as may be issued by concerned government agencies pertaining to health and safety.

- a. Monitor fellows' progress against workplans and deliverables, track performance against milestones, and provide timely feedback to ensure that fellows meet technical and professional expectations.
 - b. Facilitate coordination between fellows, relevant PhilHealth offices, PIDS teams, and external partners to support smooth implementation of technical activities within each KRA.
 - c. Provide technical and operational guidance to fellows and help them navigate institutional processes to advance reform implementation.
 - d. Review and quality-assure fellows' analytical outputs, policy notes, technical briefs, and other knowledge products to ensure alignment with program standards.
 - e. Organize and lead regular check-ins, technical discussions, and capacity-building sessions to strengthen fellows' skills and support professional development.
2. As a consultant, develop a cost-sharing framework for inpatient services in non-basic accommodation
 - a. Conduct reviews of literature, documents, and international best practices
 - b. Develop meeting/interview guides and conduct consultation meetings with PhilHealth, DOH, and the World Bank as necessary to situate policy recommendations within the context of the Philippines
 - c. Review and describe accommodation tiers encountered in Philippine hospitals
 3. Engage and consult with relevant PhilHealth offices, the World Bank, the Thai Case Mix Center, and other local and international experts as needed.
 4. Prepare for, participate in, and present at internal workshops, technical meetings, and client discussions with PhilHealth, DOH, and other stakeholders.
 5. Report in person at PIDS and PhilHealth offices as directed by the Program Director, Program Manager, or concerned supervisor PhilHealth
 6. Sign a Non-Disclosure Undertaking with PIDS. Any information gathered and generated in the implementation of the project shall be processed subject to the applicable provisions of the Republic Act. No. 10173, known as the "Data Privacy Act of 2012" and its Implementing Rules and Regulations and relevant issuances of the National Privacy Commission (NPC); and
 7. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research fellow may assign from time to time.

The Health Program Manager Consultant will prepare the following outputs based on the schedule below:

Activities and Deliverables ⁴	Due Dates	Payment Tranches
[PHASE 1] Inception Report following PIDS template including proposed work plan	1 month after signing (Indicative: March 31, 2026)	10%
[PHASE 1] Progress Report including, <ul style="list-style-type: none"> • SoW #1: <ul style="list-style-type: none"> ○ Updates on the development of Fellows' progress against workplans and deliverables including monitoring of activities conducted and feedback provided to Fellows • SoW #2: <ul style="list-style-type: none"> ○ Draft of the literature review for the cost-sharing framework for inpatient services in non-basic accommodation ○ Updates on the conduct of stakeholder consultation activities including interview/ meeting guides developed with PhilHealth, DOH, World Bank, and other stakeholders. ○ Initial documentation and description of accommodation tiers in Philippine hospitals 	June 30, 2026	45%
[PHASE 1] Terminal Report, including: <ul style="list-style-type: none"> • SoW #1: <ul style="list-style-type: none"> ○ Final summary of Fellows' progress against workplans and deliverables • SoW #2: <ul style="list-style-type: none"> ○ Final developed cost-sharing framework for inpatient services in non-basic accommodation ○ Matrix of stakeholder consultation activities conducted, including interview/ meeting guides developed with PhilHealth, DOH, World Bank, and other stakeholders. ○ Final output on the review of literature for cost-sharing including the review 	September 30, 2026	45%

⁴ For applicable outputs, the draft and final reports submitted by the consultants should be aligned with the following guidelines: PIDS' Guide in the Preparation of Manuscript for Publication and General Guidelines in Preparing and Formatting a PIDS Discussion Paper, Guidelines in the preparation of Policy Notes.

For research outputs that will be released as a PIDS Discussion Paper (DP), the consultant shall prioritize the publication outlets of PIDS, particularly the peer-reviewed Philippine Journal of Development (PJD) and Research Paper Series (RPS). If the DP is not selected by PIDS Management for publication either as a PJD article or an RPS issue, the consultant may identify other dissemination outlets outside of PIDS. Guidelines for Authorship in PIDS Research Projects shall apply.

and description of accommodation tiers encountered in Philippine hospitals		
Turnover of draft and materials used together with Certification indicating the turnover of as well as the deletion of such data and that it will allow PIDS to verify if the data is complete		

NOTE: Payments will be based on the acceptance and approval by PIDS of the corresponding outputs.

5. Qualifications of the Health Fellowship Program Manager Consultant

Education	At least a Master’s degree in Economics, public health, or relevant discipline
Experience	At least 5 years of professional experience working on the development sector
Competencies	<ul style="list-style-type: none"> – Advanced-level core competencies: deliverability/ results-oriented, professionalism, adaptability, and communication skills – Advanced level functional competencies: data gathering, problem solving and analysis; dissemination; and technical writing – Intermediate-level functional competencies: project/research implementation and management; and research conceptualization – Superior skills in quantitative and qualitative analyses and communication

6. Project Duration

The engagement will commence upon the signing of the contract until **September 30, 2026**, on a part-time basis. The consultant’s work must be completed within this period, and no man-days will be chargeable after this date.

7. Approved Budget for the Contract

The approved budget for this consulting service is up to **PHP 576,000.00**, depending on the qualification of the consultant, charged against the the PIDS-PhilHealth RISE Mission Partnership.

This amount does not include travel and accommodation during fieldwork. PIDS will shoulder the cost of fieldwork (if any). PIDS shall not cover hospitalization and other COVID-related health expenses of the consultant as no employer-employee relationship exists between the PIDS and the consultant.

8. Evaluation Criteria

a. Evaluation Criteria


Applicants will be reevaluated based on the following criteria:

<p>Consultant Qualifications</p> <p>Education</p> <ul style="list-style-type: none"> At least a Master’s Degree in a Economics, public health, or any relevant discipline <p>Training and experience</p> <ul style="list-style-type: none"> At least 5 years of professional experience working on the development sector <p>Competencies</p> <ul style="list-style-type: none"> Advanced-level core competencies: deliverability/ results-oriented, professionalism, adaptability, and communication skills Advanced-level functional competencies: data gathering, problem-solving and analysis; dissemination; and technical writing Intermediate-level functional competencies: project/research implementation and management; and research conceptualization Superior skills in quantitative and qualitative analyses and communication 	50%
<p>Plan of approach and methodology;</p> <ul style="list-style-type: none"> Clarity, feasibility, innovativeness, and comprehensiveness of the approach Incisive interpretation of problems and reflection on suggested solutions 	50%
<p>Total</p>	100%

b. Detailed rating sheet (see attached file)

Prepared by: 
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Project Director

Reviewed and approved by:


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