



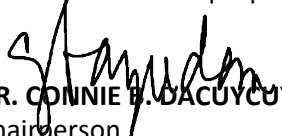
## REQUEST FOR PROPOSAL

1. The Philippine Institute for Development Studies (PIDS) invites all eligible individual consultants to submit proposals for **Health Policy and Financing Consultant for The PhilHealth-PIDS 2025-2027 RISE Mission Research Project**.
2. The Approved Budget for the Contract (ABC) is **PhP1,152,000.00**.
3. Interested consultants must submit the following documents using PIDS the prescribed forms:
  - a) Curriculum Vitae of the proposed Consultant(s)<sup>1</sup>
  - b) Technical Proposal Form<sup>1</sup>
  - c) Financial Proposal Form<sup>1</sup>
  - d) Filled out Data Privacy Notice and Personal Data Protection Form<sup>1</sup>
  - e) Statement of Completed contracts<sup>2</sup>
  - f) Statement of All Ongoing and Awarded But Not Yet Started Contracts<sup>2</sup>
  - g) Notarized Omnibus Sworn Statement (for ABC above PhP50,000.00)<sup>1</sup>
  - h) Income/Business Tax Returns (for ABC above PhP500,000.00)<sup>1</sup>
  - i) PhilGEPS Registration Number (certificate or screenshot)<sup>1</sup>
  - j) Valid Mayor's/Business Permit (Firm) or BIR Certificate of Registration<sup>3</sup> (Individual).
  - k) Image of Official Receipt or Service Invoice (*required for individual consultants during payment*)
4. Interested consultants may obtain further information from the Procurement Management Division at telephone via email at [procurement@pids.gov.ph](mailto:procurement@pids.gov.ph).
5. The Institute shall adopt the Quality-Based Evaluation procedure in selecting consultants based on the attached Terms of Reference.
6. The deadline for submission of proposals is on **05 March 2026 (5:00 PM)** addressed to:

The BAC Chairperson for Consultancy  
Services c/o The BAC Secretariat  
Procurement Management Division  
18/F Three Cyberpod Centris – North Tower, EDSA cor. Quezon Ave., Quezon City

Proposals may also be submitted through email at [procurement@pids.gov.ph](mailto:procurement@pids.gov.ph).

7. PIDS reserves the right to reject any or all of the proposals, declare a failure of bidding, or not award the contract if there is evidence of collusion, including any act that restricts, suppresses, or nullifies competition, or if there is a failure to follow the prescribed bidding procedures. PIDS also reserves the right to waive any required formality in the proposals received and select the proposal it determines most advantageous to PIDS.

  
**DR. CONNIE B. DACUYCUY**  
Chairperson  
PIDS-BAC for Consultancy Services

Reference No.:2026-069

<sup>1</sup>Applicable for individual consultants and firms

<sup>2</sup>Applicable for firms only

**Philippine Institute for Development Studies**  
**TERMS OF REFERENCE**

**Health Policy and Financing Consultant<sup>1</sup>**

for

**The PhilHealth-PIDS 2025-2027 RISE Mission Research Project<sup>2</sup>**

**1. Background and Rationale**

PhilHealth, as the national health purchaser, is mandated under the Universal Health Care Act to pursue strategic provider payment reforms that expand coverage, improve efficiency, and enhance financial protection. In the coming months and years, PhilHealth is expected to implement path-breaking reforms, such as expanding benefits packages to cover outpatient services, improving the current all-case rate or ACR system to increase support value, and introducing Diagnosis-Related Groups (DRGs) and Global Budgets (GB) as a medium-term reform for fairer inpatient payment. The effective design and implementation of these reforms require information and technical expertise in policy research, data analytics, costing, and monitoring and evaluation - capacities currently limited within the institution. To help bridge this gap, PhilHealth partnered with the PIDS Health Economics and Finance Program to provide sustained technical support, generate policy-relevant evidence, and build institutional capacity.

**2. Objectives of the Study**

Through this partnership, PhilHealth aims to institutionalize long-term collaboration with the PIDS for technical assistance, ensure continuity in policy implementation and monitoring, and build long-term expertise to drive data-driven, evidence-based reforms for health financing. These initiatives revolve around three pillars:

- 1. Technical Assistance for Provider Payment Reforms.** Since PhilHealth aims to implement the DRGs-GB by 2027, this pillar involves conducting robust policy research and providing technical assistance to facilitate the pilot and implementation of a DRG-GB
  - a. Continue the development of payment rate methodologies for DRG-GB
  - b. Readiness assessment of DRG sites
  - c. Maintenance of DRG dashboards, charge libraries, and cost libraries
- 2. Claims Analytics for Business Intelligence.** This pillar leverages claims data and advanced analytics to improve PhilHealth's strategic purchasing and policy decisions.
- 3. PhilHealth-PIDS Fellowship Program.** This initiative aims to establish a fellowship program to train a new generation of health policy researchers to

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<sup>1</sup> The Consultant may be an individual or a firm.

<sup>2</sup> This engagement will be charged against the study PhilHealth-PIDS 2025-2027 RISE Mission Research Project.

be deployed within PhilHealth. The fellows will infuse PhilHealth with innovative thinking and expand the pool of future health financing experts within the Philippine Health sector

### **3. Objectives of the Consultancy**

Consistent with the project requirements under Pillars 1 and 2, there is a need to engage a technical consultant to develop policy research papers for health financing considerations and to prepare reports for the provider payment mechanism reforms. The specific technical outputs expected from PIDS can be satisfactorily and promptly met through the inputs coming from field experts.

### **4. Scope of Work, Deliverables, and Schedule of Payment Releases**

Under the guidance and technical oversight of a PIDS Research Fellow who serves as the Project Director, the Consultant is expected to work with the Health Economics and Finance Program Team and undertake the following tasks/activities:<sup>3</sup>

1. Lead the conceptualization and supervise the writing of documentation, protocols/manuals, policy notes, reports, relevant to the following:
  - a. Work being conducted for the landmark policy reform of transitioning to a Global Budget in a hospital DRG regime
  - b. Cost-sharing, base rate, charge standardization, and other relevant policies.
  - c. Participate in the consultations and negotiation activities to be organized by PhilHealth, if any, relevant to the finalization of the DRG-GB calculations, cost-sharing, base rate, charge standardization, and other relevant policies
2. Finalize the proposed financial simulations and propose additional scenarios for the DRG Global Budget and the components of the payment rate
3. Review and ensure the quality and timeliness of activities within the stream:
  - a. Conducting reviews of literature, documents, and international best practices
  - b. Processing and analyzing relevant data for the specific policy notes/papers
  - c. Developing meeting/interview guides and conducting consultation meetings/interviews with PhilHealth, DOH, and health financing

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<sup>3</sup> If the Consultant needs to undertake physical/face-to-face interviews and data collection and related activities, the Consultant has to ensure compliance with existing and future policies, rules, and resolutions as may be issued by concerned government agencies pertaining to health and safety.

- experts, as necessary, to situate policy recommendations within the context of the Philippine health financing system
- d. Present and disseminate results to PhilHealth, DOH, and other relevant stakeholders
  4. Coordinate with the assigned PIDS in-house research staff to produce the outputs listed in item #2 above.
  5. Prepare for, attend, and present at internal workshops/meetings or client meetings with PhilHealth, DOH, and other stakeholders.
  6. Sign a Non-Disclosure Undertaking with PIDS. Any information gathered and generated in the implementation of the project shall be processed subject to the applicable provisions of the Republic Act. No. 10173, known as the “Data Privacy Act of 2012” and its Implementing Rules and Regulations and relevant issuances of the National Privacy Commission (NPC); and
  7. Perform such other professional, highly technical, and confidential duties and responsibilities as the Research fellow may assign from time to time.

The Consultant will prepare the following outputs based on the schedule below:

<b>Activities and Deliverables<sup>4</sup></b>	<b>Due Dates</b>	<b>Payment Tranches</b>
<b>Inception Report</b> following PIDS prescribed template	1 week after signing	10%
<b>Progress Report 1</b> , including updates on data analysis and calculations	June 30, 2026	15%
<b>Progress Report 2</b> , including updates on data analysis and calculations	August 31, 2026	15%
<b>Progress Report 3</b> , including updates on report writing and consultations <ul style="list-style-type: none"> <li>• Submission of draft report relevant to scope of work #1a to #1ac and other conducted relevant documentation</li> <li>• Presentation in internal research workshop</li> </ul>	December 15, 2026	25%
<b>Final Report</b>	February 26, 2027	35%

<sup>4</sup> For applicable outputs, the draft and final reports submitted by the consultants should be aligned with the following guidelines: PIDS’ Guide in the Preparation of Manuscript for Publication and General Guidelines in Preparing and Formatting a PIDS Discussion Paper, Guidelines in the preparation of Policy Notes.

For research outputs that will be released as a PIDS Discussion Paper (DP), the consultant shall prioritize the publication outlets of PIDS, particularly the peer-reviewed Philippine Journal of Development (PJD) and Research Paper Series (RPS). If the DP is not selected by PIDS Management for publication either as a PJD article or an RPS issue, the consultant may identify other dissemination outlets outside of PIDS. Guidelines for Authorship in PIDS Research Projects shall apply.

<p><b>Addressed comments to the draft report and from the research workshop</b></p> <ul style="list-style-type: none"> <li>• <b>Terminal Report including Turnover of draft and materials</b> used together with Certification indicating the turnover of as well as the deletion of such data and that it will allow PIDS to verify if the data is complete</li> </ul>		
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NOTE: Payments will be based on the acceptance and approval by PIDS of the corresponding outputs.

## 5. Qualifications of the Consultant

Education	<b>At least a Master’s Degree</b> in Public Health, Health Economics, Development Economics, Health Policy, or related fields
Experience	At least 5 years of professional experience as a research/policy analyst in public health, health systems, or health financing
Competencies	<ul style="list-style-type: none"> <li>• Advanced-level core competencies: deliverability/ results-oriented, professionalism, adaptability, and communication skills</li> <li>• Advanced-level functional competencies: data gathering, problem solving and analysis; dissemination; and technical writing</li> <li>• Intermediate-level functional competencies: project/research implementation and management; and research conceptualization</li> <li>• Superior skills in quantitative and qualitative analyses and communication</li> </ul>

## 6. Project Duration

The engagement will commence upon the signing of the contract until **February 26, 2027**, on a part-time basis. The Consultant’s work must be completed within this period, and no man-days will be chargeable after this date.

## 7. Approved Budget for the Contract

The approved budget for this consulting service is up to **PHP 1,152,000**, depending on the qualifications of the consultant, charged against the two phases of the PIDS-PhilHealth RISE Mission project.

This amount does not include travel and accommodation during fieldwork. PIDS will shoulder the cost of fieldwork (if any). PIDS shall not cover hospitalization and other COVID-related health expenses of the consultant as no employer-employee relationship exists between the PIDS and the Consultant.

## 8. Evaluation Criteria

### a. Evaluation Criteria

Applicant consultants will be evaluated based on the following criteria:

<p>Consultant Qualifications</p> <p>Education</p> <ul style="list-style-type: none"> <li>At least a <b>Master's Degree</b> in Public Health, Health Economics, Development Economics, Health Policy, or related fields</li> </ul> <p>Training and experience</p> <ul style="list-style-type: none"> <li>At least 5 years of professional experience as a research/policy analyst in public health, health systems, or health financing</li> </ul> <p>Competencies</p> <ul style="list-style-type: none"> <li>Advanced-level core competencies: deliverability/ results-oriented, professionalism, adaptability, and communication skills</li> <li>Advanced-level functional competencies: data gathering, problem-solving and analysis; dissemination; and technical writing</li> <li>Intermediate-level functional competencies: project/research implementation and management; and research conceptualization</li> <li>Superior skills in quantitative and qualitative analyses and communication</li> </ul>	50%
<p>Plan of approach and methodology;</p> <ul style="list-style-type: none"> <li>Clarity, feasibility, innovativeness, and comprehensiveness of the approach</li> <li>Incisive interpretation of problems and reflection on suggested solutions</li> </ul>	50%

Total	100%
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b. Detailed rating sheet (see attached file)

Prepared by:



**VALERIE GILBERT T. ULEP, PhD**

Project Director

Reviewed and approved by:



**CHRISTINE RUTH P. SALAZAR**

Officer-in-Charge, Research Services Department